

Cover Sheet: Request 15519

CCJ 3701 – Research Methods in Criminology

Info

Process	Course Modify Ugrad/Pro
Status	Pending at PV - University Curriculum Committee (UCC)
Submitter	Joseph Rivera jrivera29@ufl.edu
Created	11/25/2020 10:18:33 AM
Updated	3/10/2021 10:15:03 AM
Description of request	This request was made to be able to change the pre-requisite for CCJ 3701 (Research Methods) to require students to be criminology majors in order to help our majors to get the courses they need to graduate.

Actions

Step	Status	Group	User	Comment	Updated
Department	Approved	CLAS - Criminology and Law 16920300	Barbara Zsembik		11/27/2020
No document changes					
College	Approved	CLAS - College of Liberal Arts and Sciences	Joseph Spillane		2/1/2021
No document changes					
University Curriculum Committee	Pending	PV - University Curriculum Committee (UCC)			2/1/2021
No document changes					
Statewide Course Numbering System					
No document changes					
Office of the Registrar					
No document changes					
Student Academic Support System					
No document changes					
Catalog					
No document changes					
College Notified					
No document changes					

Course|Modify for request 15519

Info

Request: CCJ 3701 – Research Methods in Criminology

Description of request: This request was made to be able to change the pre-requisite for CCJ 3701 (Research Methods) to require students to be criminology majors in order to help our majors to get the courses they need to graduate.

Submitter: Joseph Rivera jrivera29@ufl.edu

Created: 11/25/2020 12:54:41 PM

Form version: 4

Responses

Current Prefix

Enter the current three letter code (e.g., POS, ATR, ENC).

Response:
CCJ

Course Level

Select the current one digit code preceding the course number that indicates the course level at which the course is taught (e.g., 1=freshman, 2=sophomore, etc.).

Response:
3

Number

Enter the current three digit code indicating the specific content of the course based on the SCNS taxonomy and course equivalency profiles.

Response:
701

Lab Code

Enter the current lab code. This code indicates whether the course is lecture only (None), lab only (L), or a combined lecture and lab (C).

Response:
None

Course Title

*Enter the current title of the course as it appears in the Academic Catalog. There is a 100 character limit for course titles. *

Response:
RESEARCH METHODS IN CRIMINOLOGY

Effective Term

Select the requested term that the course change(s) will first be implemented. Selecting "Earliest" will allow the change to be effective in the earliest term after SCNS approval. If a specific term and year are selected, this

should reflect the department's expectations. Courses cannot be changed retroactively, and therefore the actual effective term cannot be prior to SCNS approval, which must be obtained prior to the first day of classes for the effective term. SCNS approval typically requires at least 6 weeks after approval of the course change at UF.

Response:
Earliest Available

Effective Year

Select the requested year that the course change will first be implemented. See preceding item for further information.

Response:
Earliest Available

Requested Action

Indicate whether the change is for termination of the course or any other change. If the latter is selected, all of the following items must be completed for any requested change.

Response:
Other (selecting this option opens additional form fields below)

Change Course Prefix?

Response:
No

Change Course Level?

Note that a change in course level requires submission of a course syllabus.

Response:
No

Change Course Number?

Response:
No

Change Lab Code?

Note that a change in lab code requires submission of a course syllabus.

Response:
No

Change Course Title?

Response:
No

Change Transcript Title?

*If changing the course title a new transcript title is also required. *

Response:
No

Change Credit Hours?

Note that a change in credit hours requires submission of a course syllabus.

Response:
No

Change Variable Credit?

Note that a change in variable credit status requires submission of a course syllabus.

Response:
No

Change S/U Only?

Response:
No

Change Contact Type?

Response:
No

Change Rotating Topic Designation?

Response:

No

Change Repeatable Credit?

Note that a change in repeatable credit status requires submission of a course syllabus.

Response:

No

Change Course Description?

Note that a change in course description requires submission of a course syllabus.

Response:

No

Change Prerequisites?

Response:

Yes

Current Prerequisites

Response:

CCJ 3024 and Liberal Arts and Sciences major of junior standing or higher.

Proposed Prerequisites

Indicate all requirements that must be satisfied prior to enrollment in the course. Prerequisites will be automatically checked for each student attempting to register for the course. The prerequisite will be published in the Academic Catalog and must be formulated so that it can be enforced in the registration system. Please note that upper division courses (i.e., intermediate or advanced level of instruction) must have proper prerequisites to target the appropriate audience for the course.

Courses level 3000 and above must have a prerequisite.

Please verify that any prerequisite courses listed are active courses.

(There is a limit of 246 characters)

* *

Response:

CCJ 3024 and criminology major of junior standing or higher.

Completing Prerequisites on UCC forms:

- Use “&” and “or” to conjoin multiple requirements; do not use commas, semicolons, etc.
- Use parentheses to specify groupings in multiple requirements.
- Specifying a course prerequisite (without specifying a grade) assumes the required passing grade is D-. In order to specify a different grade, include the grade in parentheses immediately after the course number. For example, “MAC 2311(B)” indicates that students are required to obtain a grade of B in Calculus I. MAC2311 by itself would only require a grade of D-.
- Specify all majors or minors included (if all majors in a college are acceptable the college code is sufficient).
- “Permission of department” is always an option so it should not be included in any prerequisite or co-requisite.

• If the course prerequisite should list a specific major and/or minor, please provide the plan code for that major/minor (e.g., undergraduate Chemistry major = CHY_BS, undergraduate Disabilities in Society minor = DIS_UMN)

Example: A grade of C in HSC 3502, passing grades in HSC 3057 or HSC 4558, and undergraduate PBH student should be written as follows: HSC 3502(C) & (HSC 3057 or HSC 4558) & UGPBH

Change Co-requisites?

Response:
No

Rationale

Please explain the rationale for the requested change.

Response:
Because of the role this course plays for the major and the limited number of seats available each semester, this course is being consistently held for graduating seniors to make sure they can graduate on time, as students outside the major are able to enroll. This change would help to ensure that only criminology majors are able to enroll in the class, which will help to decrease problems that arise during registration.

March 10, 2021

RE: Curriculum change request for CCJ 4014 and CCJ 3701

Curriculum Committee Questions: What are the registration issues the department is running into? What is the course capacity? What other majors (and how many of them are there per semester) are routinely taking the course if they aren't criminology majors, and how does this new prereq limiting to criminology majors impact them?

Answer: A typical section for these classes will have an enrollment cap set at between 48 to 60 students. Currently any student of 3LS standing who has taken the pre-requisite course, CCJ 3024, is eligible to enroll in these classes. This typically includes other students who are majors in CLAS, such as psychology, political science, and economics, for example, and this also includes students who are majors in other colleges, such as the college of business, as their students are able to earn a criminology concentration. However, this list is not inclusive, as it can include students from any major who have taken the pre-requisite course described. The main issue this causes (to allow all of the currently eligible students to enroll) during registration is that if students outside the major are able to register for these classes, then graduating criminology seniors may not be able to get a seat.

Also, students in other majors with more credits are able to register before many of the criminology students, especially those who are juniors and lower. In practice, we allow our freshmen and sophomores to take these classes as well if they have met prerequisites and feel ready. However, they often cannot get into the courses they need until much later in their careers here, which causes potential problems for them down the line. In fact, there have been some semesters in the past when the courses fill up in the first few days leaving our other majors without the option. So, each semester, the department has to put in place a complex system of holds, such as TRA codes and department holds, to prevent these classes from filling up too quickly. The department has also responded by assigning more instructors to teach these classes in order to increase the number of seats available, which reduces the variety of criminology classes that are able to be offered each semester. However, other problems may also arise.

Even with holds in place, the course will still appear to students as having available seats, and students will still be able to see that they are otherwise eligible to take the class (if they are of 3LS standing and have taken the pre-requisite class). However, if they are unable to enroll, they will then email the department in order to be enrolled in whatever seats are being held. This is easily explained and able to be handled. However, this process will then repeat itself for every affected student, which then results in a constant stream of emails from students who cannot enroll in these classes, which then results in the same email being sent out to dozens of students. This entire process will then repeat itself again every semester.

As such, this change to the curriculum would allow the department to reduce the demand placed on these courses, making it easier for graduating seniors to get the courses they need to complete the degree. This may also allow some criminology 3LS students the opportunity to take a class that is typically reserved for 4LS, which would allow them to take a course necessary for them to successfully conduct research and complete a senior thesis in their senior year to earn honorary degree status. This change may also free up members of faculty

to teach other required and elective courses and expand our course offering and improve the quality of courses available to our majors. Finally, this change would help the department by reducing the workload on staff and advising from constantly needing to establish a complex system of holds every semester to prevent these courses from filling up.

Unfortunately, we were unable to determine exactly how many students outside the major have enrolled in these courses each semester for several reasons: (1) there is not a system in myufl or enterprise analytics available at this level that would allow us to easily tabulate and provide this statistic; and (2) given the complex set of steps that need to be taken each semester, such as putting in place the system of holds to prevent the classes from filling up too quickly, this has artificially reduced the number of outside majors able to enroll in these courses that otherwise would have but for our actions taken to prevent them. As a result, even if exact numbers of students from different majors were available for us to provide, these numbers would hide the actual problem occurring within the department each semester that needs to be addressed.

We are willing to override this prerequisite once our majors are able to register and allow students with a business concentration, etc. to take the courses if there are seats. We regularly do this in other courses that have this requirement that students be a major. Our primary concern is that we serve our majors first, because these are two required courses for our majors. As such, we respectfully request that this change be made to the curriculum.

Very Respectfully,

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